

**KENTUCKY BOARD OF LICENSURE FOR MARRIAGE AND FAMILY THERAPISTS**  
**MEETING MINUTES**  
**November 17, 2022**

A meeting of the Kentucky Board of Licensure for Marriage and Family Therapists held In-Person/virtually through Zoom on November 17, 2022.

**MEMBERS PRESENT**

Jennifer Kendrick, *Chair*  
Scott Kaminsky, *Vice Chair*  
Nicole Ward, *Secretary/Treasurer/Sargent at Arms*  
Michelle Oak  
Lillian Williams  
Amanda Villaveces

**MEMBERS NOT PRESENT**

Michelle Stillwagon

**DEPARTMENT OF PROFESSIONAL LICENSING**

Tiler Hahn, Board Administrator  
Jamar Carter, Admin. Section Supervisor  
Daniel Leffel, Board Counsel  
Kristen Lawson, Commissioner  
Vickie Logan, Fiscal

**GUESTS**

Dale Bertram, Mike Rankin, Allison Howell,  
Shawn Oak, Nicole Warren, Yelena Livin, Briana Davis,  
Sharekia Tunstell, Melissa Smith

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**CALL TO ORDER**

Jennifer Kendrick called the meeting to order at 12:01 p.m.

**MINUTES**

The Board reviewed the minutes from the previous meeting & Regulations Committee Meeting.

A motion made by Scott Kaminsky to accept the minutes of the October 20, 2022, meeting. Motion, seconded by Amanda Villaveces, carried.

A motion made by Amanda Villaveces to accept the minutes of the Regulations Committee from October 28, 2022, meeting. Motion, seconded by Michelle Oak, carried.

**MONTHLY FINANCIAL REPORT**

The financial statement for the month of October 2022 presented to the Board for review. No further action is required.

Michelle Oak had a few questions concerning financials. The Department of Professional Licensing staff answered the best possible but need fiscal present to answer more thoroughly.

Vickie Logan was able to join the meeting & answer the concerns at this meeting.

## **DPL UPDATE**

Kristen Lawson updated the board that the state emails for board members are available now and that as of November 15, 2022, the Department has switched over to using those emails for contacting Board members.

## **LICENSURE STATUS REPORT**

A Licensure Status Report was presented to the Board for review. The report showed there are currently **613** active licensed Marriage and Family Therapists along with **165** active licensed Marriage and Family Therapy Associates. No further action was required.

## **LEGAL**

Board Counsel updated the Board on the items and concerns that were discussed at the Regulations Committee Meeting. The Board discussed these items & concerns. The main concern brought up was how the report from the Out of State Research Committee came about & its accuracy.

A motion was made by Amanda Villaveces to reconvene the Out of State Research Committee so to re-evaluate the report for accuracy. Motion, seconded by Lillian Williams, carried.

A motion made by Nicole Ward to review errors in that report & how they impact the current drafted regulations at the end of the new business. Motion was seconded by Jennifer Kendrick. In-Favor: Jennifer Kendrick, Nicole Ward, Amanda Villaveces, Lillian Williams. Opposed: Michelle Oak, Scott Kaminsky. Motion carried.

Board counsel informed the Board that he has reached out to Betterhelp and they stated that any provider on their list has applied to BetterHelp. Daniel Leffel wanted to know if anyone had possibly applied through a 3<sup>rd</sup> party affiliate & didn't know. The Board members effected stated there isn't any possible way they done that due to being in private practice. Board Counsel will reach back out.

Board Counsel gave an update on getting service by local sheriff to serve B. H. due to previous certified mail was returned. The service has not been made yet but will be wrapped up by next meeting.

## **NEW BUSINESS**

The Board reviewed the Quarterly School report from AMFTRB. No further action required.

The Board reviewed a supervisor AAMFT status request from K.G-T. A motion made by Amanda Villaveces to approved K.G-T. request. Motion, seconded by Lillian Williams, carried.

The Board reviewed a supervisor AAMFT status request from M.T. A motion made by Scott Kaminsky to approved M.T. request. Motion, seconded by Michelle Oak, carried.

The Board reviewed a supervisor AAMFT candidate status request from C.H. A motion made by Scott Kaminsky to approved C.H. request. Motion, seconded by Amanda Villaveces, carried.

The Board reviewed a supervisor AAMFT candidate status request from R.S. A motion made by Amanda Villaveces to approved R.S. request. Motion, seconded by Scott Kaminsky, carried.

The Board reviewed a supervisor AAMFT status request from A.H. A motion made by Amanda Villaveces to approved A.H. request. Motion was seconded by Scott Kaminsky. In Favor: Jennifer Kendrick, Amanda Villaveces, Lillian Williams, Michelle Oak, Scott Kaminsky. Abstained: Nicole Ward. Motion carried.

The Board reviewed a Temporary Supervision Agreement for H.O. A motion made by Scott Kaminsky to approve the Temporary Supervision Agreement for H.O. Motion, seconded by Lillian Williams, carried.

The Board looped back to regulations discussion on fees, how the report from the Out of State Committee effects the current drafted regulations, and the comment of comparability of social workers and MFTs.

A motion made by Nicole Ward to table the discussion of comparability of Social Workers & MFTs. Motion was seconded by Amanda Villaveces. In-Favor: Jennifer Kendrick, Nicole Ward, Amanda Villaveces, Lillian Williams, Scott Kaminsky. Opposed: Michelle Oak. Motion carried.

A comment stating “It looks like the Soviet Union out there” was made by a guest in the chat on Zoom. Nicole Ward questioned said comment, that was made after her previous motion, and noted it was inappropriate. The guest stated it was by accident and was not meant for Zoom or toward anyone and they should not be making something of it. Nicole wanted it stated that she did not feel she was making something of this. She felt she has a prerogative to make a comment without aggression toward her.

Jennifer Kendrick redirected the Boards discussion towards moving on with the agenda.

## **APPLICATIONS COMMITTEE**

- **6 Approved Licensure/permit applications**
- **4 Deferred Licensure/permit application**
- **5 Approved Post-approval Applications**
- **1 Deferred Post-Approval Application**
- **5 Approved Provider Course Applications**
- **1 Approved Sponsor Application**

A motion made by Scott Kaminsky to approve all applications, renewals, audits, inactive requests, and CE provider applications as reviewed by the applications committee that will meet after this meeting. Motion, seconded by Amanda Villaveces, carried

A motion made by Scott Kaminsky to approve the ratifications of applications, renewals, audits and CE provider applications reviewed and issued following the last meeting and prior to this meeting. Motion, seconded by Lillian Williams, carried

The Board Administrator pointed out that Board member Lillian Williams serves on both the Applications & Complaints Committee. This could cause a conflict in scheduling the committees. The board will discuss having possibly a new Applications committee member in December when the newest appointed Board member is present.

A motion made by Jennifer Kendrick to have the applications committee review the applications, that are on to be reviewed monthly, independently by each member & any discrepancy in the reviews will be handled prior to the Board meeting. Motion, seconded by Scott Kaminsky, carried.

## **COMPLAINTS COMMITTEE**

The Complaints Committee met prior to the meeting and recommended the following:

2022MFT00005: request documents referenced in respondent's response and identity of person named in response; refer complaints to the boards for licensed professional counselors and alcohol and drug counselors.

2022MFT00006: counsel to write letter to individual named in complaint requesting clarification of their scope of practice, and a reminder of prohibition on unlicensed practice and related penalties.

2022MFT00008- Dismiss

2022MFT00009- Dismiss

A motion made by Scott Kaminsky to approve the Complaints Committee's recommendations. Motion, seconded by Jennifer Kendrick, carried.

## **PER DIEM**

*\*Jennifer Kendrick (Chair) needed to leave & turn the meeting over to Scott Kaminsky (Vice-Chair) \**

Motion made by Amanda Villaveces to approve Per Diem for the following:

- 11/15: Scott Kaminsky- Renewals
- 11/16: Jennifer Kendrick- Application Review
- 11/17: Michelle Oak, Nicole Ward, Jennifer Kendrick, Scott Kaminsky, Lillian Williams, & Amanda Villaveces

*\*Some Members were in person & filled out the paper forms for per diem dates\**

Motion, seconded by Michelle Oak, carried.

## **ADJOURN**

A motion made by Scott Kaminsky to adjourn the meeting at 1:26 p.m. Motion, seconded by Michelle Oak, carried.



Jennifer Kendrick, LCSW, LMFT

Chair